



VOLUNTEER OPPORTUNITY

Kitchen Support at Family Drop-in Program

Frog Hollow Neighbourhood House is a community service organization serving the Hastings-Sunrise community. **We are looking for patient, caring and family-oriented individuals** to assist Family Drop-in Program staff to provide engaging activities for families with children aged 0- to 5-year-old in a safe, friendly and supportive environment.

The Association of Neighbourhood Houses of BC (ANHBC)'s work is centered on inclusion and equity, to build social connection and to break down discrimination through community building. We strongly encourage applications from people who identify as Black, Indigenous, and People of Colour (BIPOC), individuals with disabilities, and members of the LGBTQIA2S+ communities.

Frog Hollow Neighbourhood House/ANHBC is committed to protecting the health and safety of its employees, volunteers, and the community. Subject to legal exemptions, proof of COVID-19 vaccination status will be required for all new hires & volunteers.

Position: Kitchen Support Volunteer at Family Drop-in Program and La Colmena Spanish drop-in program
Hours: 3 to 9 hours per week (Monday to Thursday)
Method: In-person
Timeline: Application – April 2023 and ongoing
Onboarding orientation – available first Friday of every month via zoom
Program orientation – in person

Locations: Frog Hollow Neighbourhood House 2131 Renfrew Street, Vancouver

Duties and Responsibilities:

- Help with program set-up, prepping of meals, serving, clean-up and sanitize areas used.
- Maintain confidentiality and security of all family's information.
- Assist in recruitment of families who may benefit from the drop-in program and programs at Frog Hollow Neighborhood House.

Benefits for applicants:

- Gain experience working with children 0–5-year-old
- Learn about food security and better healthy eating practices
- Make a positive impact for families in the community
- Opportunity to learn new skills
- Improve communication skills while working with family program team
- Fulfill graduation requirements; reference letter may be available

Training & support provided:

- Comprehensive training on Covid protocols, sanitizing procedure, set up and closing of program. Kitchen orientation will be provided during program.
- Biweekly meetings to debrief and give feedback to the family drop-in team.

Qualifications:

- Interest and/or experience in working in kitchen
- Can demonstrate patience, empathy and enthusiasm
- Additional language competencies beyond English is an asset
- Food safe certificate is an asset
- Have good verbal communication and listening skills
- A strong attention to detail
- Proven ability to work interdependently in a collaborative environment with colleagues in a small team environment
- Successful completion of criminal record check

Please apply by emailing volunteer@froghollow.bc.ca

Frog Hollow Neighbourhood House,
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604-251-1225

Thank you for your interest