



Frog Hollow

NEIGHBOURHOOD HOUSE | SINCE 1968

www.froghollow.bc.ca

2131 Renfrew Street
Vancouver, BC V5M 4M5

T: 604.251.1225

F: 604.254.3764

E: contact@froghollow.bc.ca

Youth Programmer – Youth Advisory Committee

The Youth Programmer works with the Youth Services team to support youth in the Frog Hollow Youth Advisory Committee. The Youth Programmer is responsible for supporting the planning and facilitation of this program; this position requires a combination of in-person work at Frog Hollow Neighbourhood House, remote work, and in the community.

We are a driven and creative team that provides social and skill development activities for youth in the Hastings-Sunrise neighbourhood. Our work is centered on inclusion and equity, to build social connections and to break down discrimination through community building. We strongly encourage applications from Black, Indigenous, and People of Colour (BIPOC), individuals with disabilities, and members of the LGBTQIA2S+ communities.

Position:	Youth Programmer – Youth Advisory Committee
Hours:	Approximately 10 hours per week
Starting Wage:	ANHBC Band P4 - \$22.90-25.38/hour
Contract Date:	September 2022 – March 2024 (with possibility of extension)

Duties and Responsibilities:

- Plan, prepare and facilitate the Youth Advisory Committee (YAC)
- Recruit students through collaborative communications community partners
- Support the work of, and collaborate with, the Youth Services team to ensure smooth implementation and operations
- Plan for, and purchase program supplies in accordance with a grant budget, including snack
- Collect and record required forms, information, and reporting data as required
- Provide on-site supervision ensuring programming is operating at the highest standard of quality (i.e., all safety protocols are adhered to, programs are engaging and inclusive, program goals are met, etc.)
- Participate in regular staff meetings and staff training
- Provide a physically and emotionally safe environment for all program participants, staff and volunteers
- Additional duties as assigned by supervisor

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Qualifications:

- Post-secondary education in child and youth work, recreation, social work, or similar discipline, or equivalent combination of education and experience
- At least 2 years of experience working with youth
- Experience working directly with youth from diverse racial, ethnic, and socioeconomic backgrounds
- Passion for youth engagement and community development
- Excellent workshop facilitation skills
- Demonstrated skills in outreach, program planning, implementation and evaluation
- Broad knowledge of community resources available for youth, and working relationships with local youth service providers and grassroots organizations
- Current First Aid and CPR certification or willingness to obtain
- Second Language is an asset

Please quote "Youth Programmer – Youth Advisory Committee" in the email subject and submit a resume and cover letter in one pdf to

Shawna Mikkelsen, Director of Youth Services & Communications at shawna@froghollow.bc.ca.

Applications will be accepted on a rolling basis until the position is filled.

Only short-listed candidates will be contacted.



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