



# Frog Hollow

NEIGHBOURHOOD HOUSE | SINCE 1968

[www.froghollow.bc.ca](http://www.froghollow.bc.ca)

2131 Renfrew Street  
Vancouver, BC V5M 4M5

T: 604.251.1225

F: 604.254.3764

E: [contact@froghollow.bc.ca](mailto:contact@froghollow.bc.ca)

## Preteen Programmer

The Preteen Programmer is responsible for planning and implementing an after school program for children aged 10-14. This person will be responsible for promoting personal, academic, and social skill development through structured programs including educational, social, and recreational opportunities. **This is a regular part-time position with excellent benefits including pension.**

Our work is centered on inclusion and equity, to build social connection and to break down discrimination through community building. We strongly encourage applications from people who identify as Black, Indigenous, and People of Colour (BIPOC), individuals with disabilities, and members of the LGBTQIA2S+ communities.

<b>Position:</b>	Preteen Programmer
<b>Hours:</b>	25 hours/week including Tuesdays, Wednesdays, and Thursdays
<b>Starting Wage:</b>	ANHBC Band 7, \$19.87 - \$21.00/hour
<b>Start Date:</b>	ASAP

### Responsibilities:

- Coordinate weekly workshops, seminars, activities, and outings
- Monitor and direct tutorial, reading, and homework sessions
- Participate in supervising, orientating and motivating volunteers
- Mediate, counsel, and act as a role model for participants
- Empower youth through actively encouraging their involvement in program planning
- Ensure the safe keeping and proper use of FHNH facilities and equipment, as well as host facilities, and equipment
- Ensure the safety and well-being of participants in the program
- Other duties as required by Program Coordinator

### Qualifications:

- Completed or pursuing post-secondary education in social work, social sciences, or a similar field
- Experience working with youth aged 10-14
- Passion for working with youth 10-14 from diverse backgrounds
- Excellent program planning skills
- Ability to design and facilitate workshops
- Ability to communicate inter-culturally in a fast-paced multi-cultural setting
- Second language an asset
- Class 4 driver's license, Food Safe certificate, and Current First Aid and CPR certificate is an asset

**Please quote "Preteen Programmer" in the email subject and apply to Shawna Mikkelsen, Director of Youth Services & Communications at [resumes@froghollow.bc.ca](mailto:resumes@froghollow.bc.ca). Applications will be accepted on a rolling basis until the position is filled.**



*Only short-listed candidates will be contacted.*

*Creating Our Community Together*